

## FlexTech High School

### Emergency Drills Log Form 2015-2016

**Post completed emergency drill log within 30 days after the drill is completed.**

#### Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1<sup>st</sup>, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
9/15/15	8:40am	3 minutes	Melanie Laber, Leader	<i>Melanie Laber</i>	
11/6/15	11:00am	5 minutes	Melanie Laber, Leader	<i>Melanie Laber</i>	
12/1/15	1:15pm	3 minutes	Melanie Laber, Leader	<i>Melanie Laber</i>	
5/1/16	3:10pm	5 minutes	Ryan Gillis, Leader	<i>Ry Dlls</i>	
5/18/16	3:50pm	5 minutes	Ryan Gillis, Leader	<i>Ry Dlls</i>	

#### Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
3/8/16	2:50pm	5 minutes	Ryan Gillis, Leader	<i>Ry Dlls</i>	
4/28/16	3:50pm	8 minutes	Ryan Gillis, Leader	<i>Ry Dlls</i>	

#### Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1<sup>st</sup> and one (1) conducted after January 1<sup>st</sup>.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
9/24/15	2:00pm	Melanie Laber, Leader	<i>Melanie Laber</i>	
10/7/15	10:00am	Melanie Laber, Leader	<i>Melanie Laber</i>	
3/23/16	11:00am	Ryan Gillis, Leader	<i>Ry Dlls</i>	

FlexTech High School

*B. Dills*

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Administrator's Signature/Date